

Company: Silvermere Golf Store

Address: Silvermere Golf Store, Redhill Road, Surrey, KT11 1EF

Job Title: Online Fulfilment Assistant

Salary: £9 - £10 (Based on experience)

Hours: 36-45 Hours a week, across a 7 day rota
(Weekends and bank holidays are part of a normal week)

Job Description:

Silvermere Golf Store is looking for a hardworking, dedicated and driven retail assistant to join the team. If you can demonstrate a strong understanding of retail and competitive environment in which Silvermere Golf store operates, you could contribute to the growing success of the brand. Providing outstanding customer service, dealing with busy/high pressure working environment and working well within a team is essential in this role.

Principles and duties:

- Completing all online customer orders, picking and packing
- Providing the best level of service possible
- Working with the online team communicating stock levels
- Develop product knowledge to efficiently and professionally sell merchandise
- Perform all till procedures including opening and closing procedures as trained
- Increase privilege card transactions
- Keeping your work space tidy
- Replenishing stock that is being sold online
- Answer phones, assist members and customer enquires
- Be aware with current promotions, products, trends and fashion
- Meet sales targets within bonus structure as set by managers
- Assist other departments when needed
- To complete all tasks given to you correctly in line with Silvermere's code of conduct.

Qualifications

- Educated to GCSE standard

Skills

Essential attributes:

- Approachable
- Great communication skills
- Reliant
- Experience working in a team
- Educated to GCSE standard
- Good IT skills
- Flexible approach to work & working hours
- Polite manner, in-store and on the phone
- Representing Silvermere's brand in-store & online

Desirable attributes:

- Retail experience (Front & back of house)
- Customer service experience
- Excellent selling techniques
- Interest in Golf/fashion
- Knowledge of the golf industry/golf products

Staff Benefits:

- Full training provided
- Discount on products in-store
- Sales target bonus scheme
- Free onsite parking
- Company pension
- Free range balls (While on your break)
- Staff Uniform

All applications and enquiries please email:

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